Reopening Plan

The Okeechobee County School Board
July 14, 2020

*Updated July 15, 2020 to include mandatory masks

Strategic Plan

Goal 1: Engaging Instruction
Goal 2: Educational Equity
Goal 3: Talent Management
Goal 4: Effective Communication
Goal 5: Strategic Investment

Recap

- Friday before spring break, districts were notified they should extend spring break for an additional week.

- Continued extensions created distance learning opportunities for the remainder of the 2019-20 school year.

- Staff and students worked hard to make it a success with varied results.

- CARES, GEER and Rising K grant applications were submitted.

- CTE Infrastructure grant to be submitted.

- While distance learning continued for credit recovery on Tuesday, June 8, 2020.

- Face-to-face summer school began Monday, June 22, 2020.

The Food Services and Transportation Departments

meals served

167,161

meals per day

2,115

GIVE A SHOUT OUT TO STAFF

Summer School

School	Purpose	# of Students
Everglades (CES, SES)	Targeted Students Rising K	72 16
North (SEM)	Targeted Students Rising K	80 16
Osceola (YMS, OHS)	Preventing Summer Slide Credit Recovery Migrant Drama	25 30 14
Achievement Academy	Credit Retrieval	20
High School (OFC, OMS, YMS)	Credit Retrieval Language Acquisition Algebra Boot Camp	100 4 51
	Total	428

FLDOE Reopening Requirements

- **Assurance 1**: The district will assure that all brick and mortar schools open in August at least five days per week for all students

- **Assurance 2**: The district must provide the full array of services that are required by law, including in-person instruction, specialized instruction for students with IEP's and those from vulnerable populations, such as students from low-income families, students of migrant workers, students who are homeless, students with disabilities, students in foster care, and/or students who are English Language Learners

FLDOE Reopening Requirements

Assurance 3: The district will provide robust progress monitoring to all students; tiered support must be provided to all students who are not making adequate progress. If a student is receiving instruction through innovate teaching methods fails to make adequate progress, the student must be provided additional support and the opportunity to transition to another teaching method

Assurance 4: The district will work with IEP teams to determine needed services, including compensatory services for students with disabilities

FLDOE Reopening Requirements

Assurance 5: The district will work with ELL Committees to identify English Language Learners who have regressed and determine if additional or supplemental English for Speakers of Other Languages services are needed

Assurance 6: The district must share with the Department regularly progress monitoring data as defined by the Department

Assurance 7: The district will collect reopening plans from each charter schools governing board for approval

Survey Results

2020-21 Parent Survey for Re-opening Schools
1,554 Responses

2020-21 Employee Re-entry Survey
471 Responses

Parent Survey

Which best describes your role as you complete this survey? ¿Cuál describe mejor su rol al completar esta encuesta?

1,554 responses

Role	Count
Parent of an Elementary (PreK-5) School...	850 (54.7%)
Parent of a Middle School (6-8) Student...	528 (34%)
Parent of a High (9-12) School Student....	659 (42.4%)
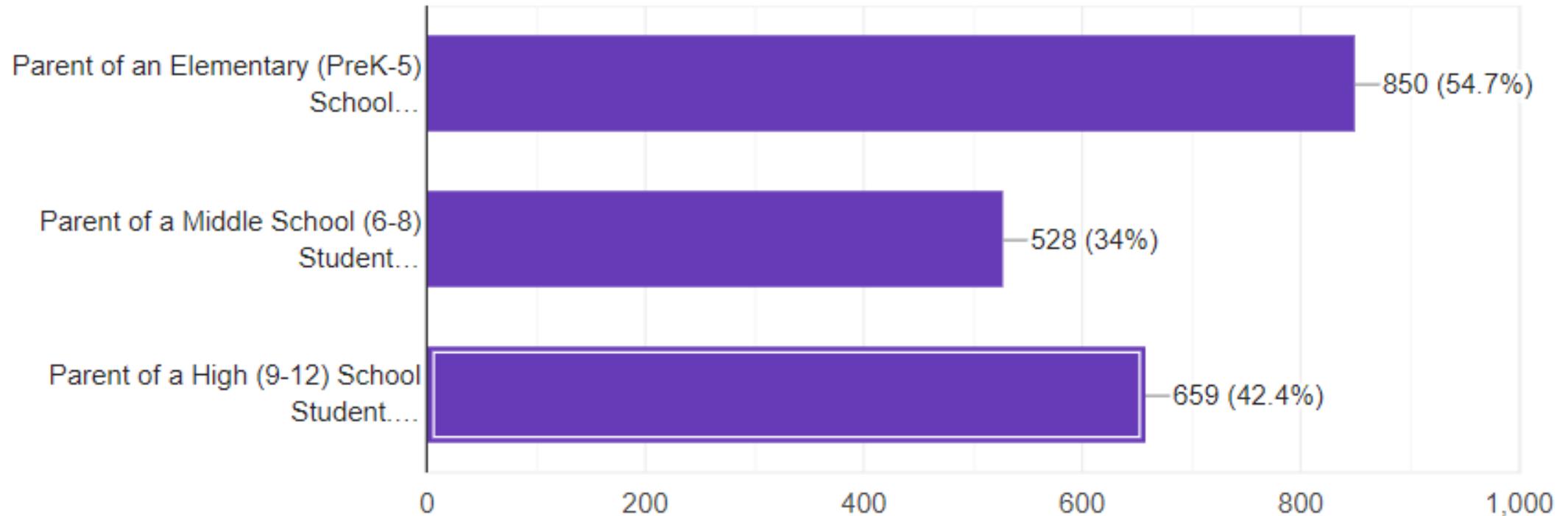
Parent Survey

In thinking about next school year, how comfortable are you sending your student back to school August 10th to a regular setting? Al pensar en el próximo año escolar, ¿qué tan cómodo está enviando a su estudiante de vuelta a la escuela el 10 de agosto de una manera regular?

1,554 responses
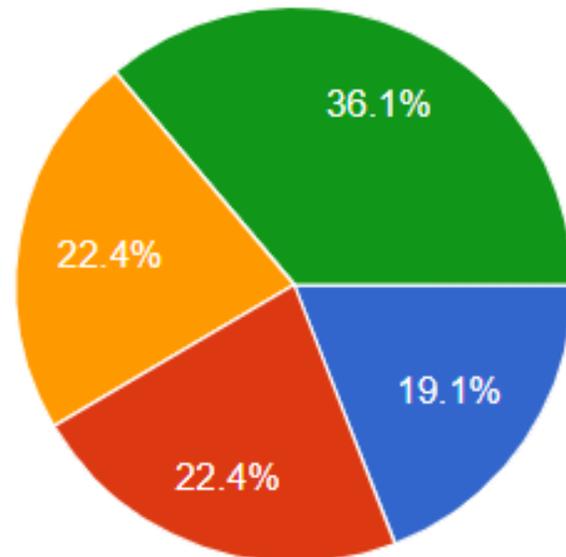
- A. Very Comfortable (Muy Comodo)
- B. Comfortable (Comodo)
- C. Somewhat Uncomfortable (Un poco comodo)
- D. Not Comfortable (No comodo)

36.1%
22.4%
19.1%
22.4%

Parent Survey

What option would you choose for your student? ¿Qué opción elegiría para su estudiante?

1,554 responses
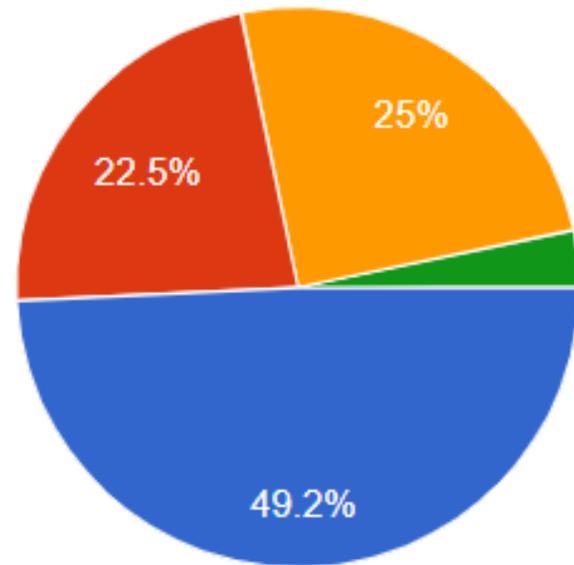
- A. Traditional (face-to-face instruction) Tradicional (instrucción cara a cara)
- B. Okeechobee Online (virtual (live) access to class following the traditional bell schedule) Student will sign-on to t...
- C. Virtual school offered through the school district. Escuela virtual ofrecida a través del distrito escolar
- D. I will be seeking other educational options outside the district for my stud...

Parent Survey

If school resumes tradition (face-to-face) August 10th, masks should be: Si la escuela retoma la tradición (cara a cara) el 10 de agosto, las máscaras deben ser:

1,554 responses
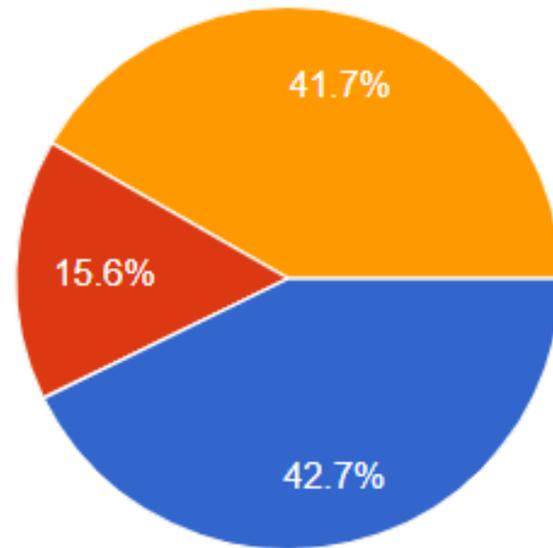
- 🔵 A. Mandatory in all settings. Obligatorio en todas las ocaciones
- 🔴 B. Recommended on school campus but required on buses. Recomendado en el campus escolar pero requerido en autobuses
- 🟠 C. Encouraged but voluntary. Alentado pero voluntario

Pie chart values: 41.7%, 15.6%, 42.7%

Parent Survey

Will your student be riding the bus this year given that social distancing is not possible? ¿Su estudiante estará en el autobús este año dado que el distanciamiento social no es posible?

1,554 responses
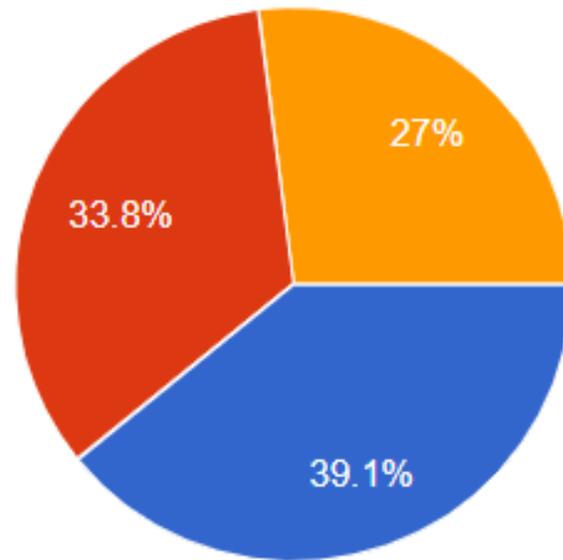
- A. My student does not ride the bus. Mi estudiante no viaja en el autobús.
- B. Yes (Si)
- C. No (No)

39.1%
33.8%
27%

Employee Survey

Job Classification: (pick the one that most accurately identifies your position)

471 responses
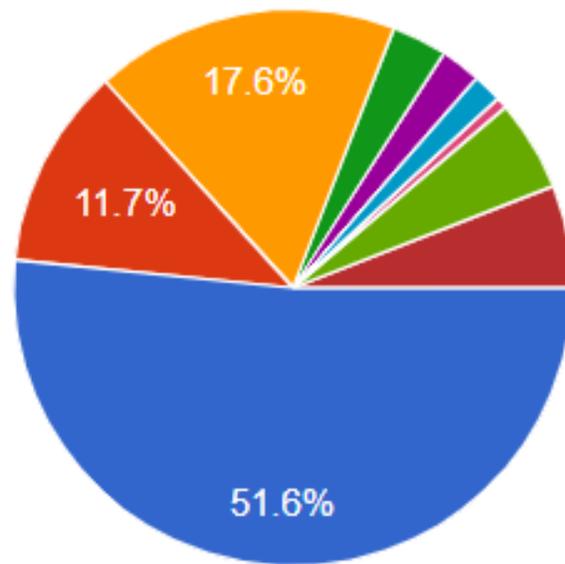
Legend:
- Classroom teacher
- Guidance, Instructional Coach, Media Specialist, other Instructional Staff
- Paraprofessional, Office Staff, Data Pr...
- Food Service Staff
- Transportation Staff
- Custodial Staff
- Operations Staff
- District Staff
- Administrative Staff

Pie chart values: 51.6%, 11.7%, 17.6%

Employee Survey

I am still interested in returning to my position for the start of the 2020/2021 school year.

471 responses
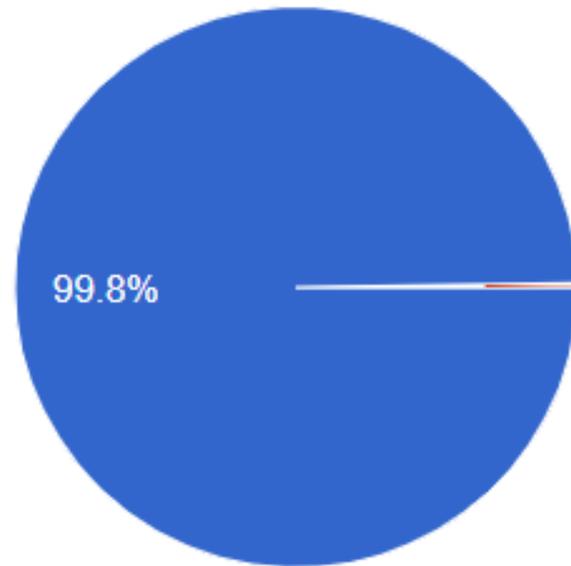
● Yes
● No, I intend to apply for leave for the start of the 2020/2021 school year. I understand that this is my responsibility to apply for the appropriate leave and supply any documentation that is required to support my leave to HR (Human Resources). Leave of Absenc...
● No, I intend to resign or retire from the District prior to the start of the 2020/2021 school year.

99.8%

Employee Survey

If school resumes tradition (face-to-face) August 10th, masks should be:

471 responses

● Required
● Recommended

55.2%

44.8%
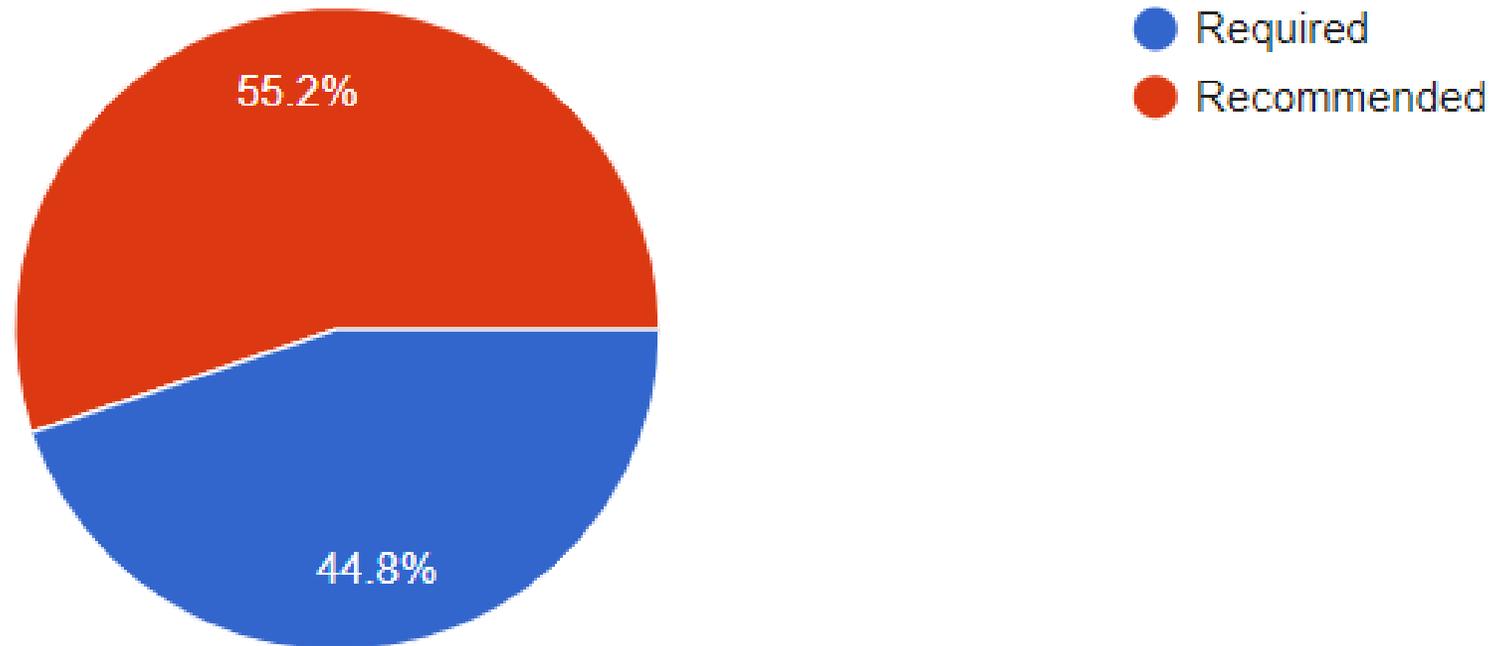
Instructional Options

Recognizing each family's desire for choice given the current climate, the Okeechobee County School Board <u>may</u>* offer the following instructional options:
    Option 1: Traditional
    Option 2: Okeechobee Synch
    Option 3: Okeechobee Virtual

<u>*</u> Offerings subject to change due to the number of enrollments in each option

Option 1: Traditional Face-to-Face

Definition

- Return to school on August 10, 2020 to receive traditional face-to-face instruction from your child's assigned teacher(s)

- This is the most educationally sound model to ensure your child is meeting grade-level requirements and interacting with his/her teachers and peers daily

Key Information

- ~~Encourage face coverings on campus, require face coverings on buses and transitions between classes.~~ **For Option 1, face coverings are required for the 1st 9 weeks. After that, the mandate will be revisited.**

- Hand sanitizer available in key areas to prevent contamination

- Signage will be visible throughout the campus on symptoms, social distancing when possible, handwashing techniques and steps to take if you are not feeling well

Option 1: Traditional Face-to-Face

Visitors

- Limit group gatherings – open house will be conducted virtually

- Limit non-essential visitors - Visitors in schools are limited to emergency situations, enrollment, or required meetings

- Parents, visitors and volunteers will not be permitted on school campuses to include walking students to class, eating lunch with students, or attending classroom events or celebrations

Visitors

- Parents may not drop-off items for student pick-up that are not medically or academically required

- Contracted service providers will be required to complete a self-screener prior to being allowed on campus

- Sneeze guards have been ordered for main entry

- Maintain entry/exit log into each classroom or confined space

Option 1: Traditional Face-to-Face

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Option 1: Traditional Face-to-Face

Campus Operations

- Extraneous furniture and materials will be removed from classrooms to allow for more distancing

- Desks will be turned in the same direction, tables will be seated so that students are not facing one another

- Hallways traffic patterns will be examined to minimize face-to-face interaction

- Water fountains will have signage restricting their use to the filling of water bottles or cups

Campus Operations

- School teams will also develop arrival and dismissal protocols to minimize interaction

- Minimize sharing of devices (one-to-one) and sanitize shared devices, tables, and equipment after each use

- Sanitize high touch surfaces throughout the day with nightly cleaning of all buildings

Option 1: Traditional Face-to-Face

Screenings

- Train staff on COVID symptom recognition during pre-school planning

- Policies, procedures, and practices amended to direct students and staff to stay home when sick, eliminate visitors, and avoid caregivers from leaving their cars at drop-off and dismissal

Screenings

- Temperature will be checked upon entry to campus. Students and staff with temperatures 100 degrees or higher will not be permitted to remain on campus unless there is a reasonable explanation causing inflated temperature

- The Universal Screener process for health and wellness will continue as it always has to identify students in need of additional support

Option 1: Traditional Face-to-Face

Clinic Operations

- Services are coordinated with the Department of Health

- Adjustments to clinic spaces to allow for separation or isolation of symptomatic students

- Students entering the clinic with symptoms will **continue** ~~be issued a mask~~ to wear until parent picks them up

- Health care plans of students considered medically fragile will be reviewed and revised if necessary

Parent Responsibilities

- Conduct a daily health screening of each child before leaving home. If your child does not feel well, have been exposed to COVID or is exhibiting any symptoms related to COVID, please keep him/her at home

- Please notify the school if your child is ill or has been exposed to COVID so school protocols can be enacted if necessary

Option 1: Traditional Face-to-Face

Parent Responsibilities

- Keep all contact information and phone numbers accurate and up to date to allow for immediate contact if your child is showing symptoms or has been exposed

- Arrange for reliable transportation now in the event of an emergency in which your child will need to be picked up from school if they have been exposed or are showing symptoms

Parent Responsibilities

- Any parents or legal guardians leaving their children in the care of someone else for a short-term reason such as work or family emergency, should provide a notarized statement allowing an emergency contact to act on their behalf

- Monitor your child's backpack to ensure only the necessary items are taken to school

Option 1: Traditional Face-to-Face

Transportation

- Transportation routes will be adjusted for no more than 2 per seat when feasible

- Siblings or those sharing a household will be assigned to sit together

- Handrails and tops of seats will be wiped down between each run

- Buses will be sanitized during each refueling

- Hand sanitizer will be provided upon entry to bus

Transportation

- Face coverings are required on the bus as complete social distancing is not possible -with the exception of students with documented medical or sensory conditions that would be adversely impacted by wearing a mask

- Bus videos will be collected to assist with possible tracing

- Windows will be open when weather permits

Option 1: Traditional Face-to-Face

Food Services

- Hands will be washed or sanitized prior to or upon entry to cafeteria by students and staff

- Traffic patterns will be marked and serving lines will clearly identify social distancing

- All cafeteria tables, serving lines and high touch points will be cleaned between lunches

- Mobile feeding may be utilized if staff/scheduling permits

Food Services

- School nutrition employees will be required to wear masks when preparing and serving food

- School cafeterias will continue to provide grab and go meal packages in addition to items on serving lines

- Due to café space, additional lunch periods may be required

Option 1: Traditional Face-to-Face

Limitations

- Field trips will be minimized if not altogether eliminated

- We will follow FHSAA rules regarding athletic practices and participation in sports

- Schools should not convene assemblies or town hall meetings

- Parent nights such as open house, parent conferences and other events should continue virtually. Parent meetings held in person should encourage face coverings and temperature checks

Limitations

- Playground equipment shall not be used unless it is cleaned between each recess

- Physical education classes will not be required to dress out. Any shared equipment should be wiped down between each use or, collectively, the entire class must wash or sanitize hands before and after use and equipment cleaned before the next class.

- Students are encouraged to bring their own water bottles

Option 1: Traditional Face-to-Face

COVID Response

- The Department of Health will provide advice and direction and will vary based upon individual circumstances

- Staff and students (parents or legal guardian) must notify their school if they have been diagnosed with COVID-19, have been exposed to COVID-19 or have a family member diagnosed and or is being isolated

COVID Response

- Students whose absence is due to being directed to quarantine or isolate by a doctor or DOH will be coded as an excused absence. These students may need to move to Option 2.

Option 1: Traditional Face-to-Face

COVID Response

- Employees will be able to apply for leave using the following methods*:
  - Sick Leave
  - FMLA
  - Families First Act Leave
  - Personal Leave Without Pay
  - Compassionate Leave or Family Sick Leave Transfer

* Eligibility guidelines governing each of these leave types are available in the HR Office.

COVID Response

- The District will cooperate with any contact tracing initiated by DOH to include sharing bus videos, classroom rosters and contact information for students and staff that may have been exposed

- Communicate with staff, parents, and students of possible exposure while maintaining confidentiality as required by ADA and HIPAA

- Implement Instructional Continuity Plan for impacted students to the capacity tolerable by conditions

Option 1: Traditional Face-to-Face

COVID Strike Team

- Composition of the Team Members
  - Superintendent
  - Assistant Superintendents
  - Director of Operations
  - Director of Human Resources
  - Site Based Administration

- If warranted activate Emergency Management Plan

COVID Strike Team

- The District, in coordination with DOH - will close buildings or classrooms
  - Sanitize all surface areas with approved disinfectant
  - Remove all wall and bulletin board coverings
  - Wipe down walls, blinds, and windows
  - Clean carpet
  - Change AC filters

Option 1: Traditional Face-to-Face

COVID Strike Team

- Remove any cloth or absorptive materials
- Utilize HEPA filters in appropriate areas
- Complete cleaning using specialized electrostatic technology

COVID Strike Team

- In the event that an entire school is closed, the District will activate a feeding plan for children 18 and younger if approved by USDA.

Option 1: Traditional Face-to-Face

Return after COVID

- An employee or student with a confirmed asymptomatic case of COVID-19 may return to school after 10 days since the test was administered

- The employee or student with a confirmed case of Covid-19 may return to work/school 10 days after the onset of symptoms have passed and be symptom free for 3 days without medication

Return after COVID

- Employees or students who live with someone with a confirmed case of COVID-19 may be monitored by the DOH. DOH may test individuals that have symptoms. A "close contact" may be excluded by the DOH for 14 days. If they become symptomatic, they are tested and will follow DOH advice.

Option 2: Okeechobee Synch (live-online)

Definition

- Students will attend school remotely, following the standard school schedule and bell times. Synchronous teaching and learning via the internet.

- This model is designed for families who would like to maintain their connection to their enrolled school, but don't yet feel comfortable sending their student(s) back to school in August.

Definition

- This model is intended for students who will eventually transition back to traditional school.

- The continuation of this model will be based on the COVID climate, is meant to be temporary and will be reevaluated each 9-week period.

34

Option 2: Okeechobee Synch (live-online)

Key Information

- Families must register for Okeechobee Synch by Wednesday, July 22, 2020

- Families must notify the district two weeks prior to the student returning to his/her campus (2B)

- Students are formally enrolled in their assigned school, in their grade level, and teacher's classroom

- Students receive daily online instruction following their assigned school's normal bell schedule

Key Information

- Student attendance will be recorded and monitored just like face-to-face

- Assignments will be accessed and submitted via Google Classroom or Schoology

- Students and teachers will communicate via Google Meets (video conferencing) email, and /or phone calls

- Every effort will be made to maintain student schedules and teacher assignments when students transition back to traditional school 2(A)option

35

Option 2: Okeechobee Synch (live-online)

Key Information

- Students will be required to come in for diagnostic testing

- Students or their parents, unless they have been exposed will be required to pick-up and or deliver any assignments or instructional materials that cannot be submitted on-line

- This option may be scheduled at the school level at the same time as face-to-face instruction is occurring (A) or in a class totally devoted to online instruction(B)

Requirements

- Strong in-home internet connection

- Chromebook available to be checked out from district

- Access to printer or scanner, headphones and traditional school supplies

- Separate workspace in the home

- Ability to adhere to schedule

Option 2: Okeechobee Synch (live-online)

Teacher Requirements

- Deliver engaging, standards-aligned content on-line as it is delivered in class

- Set up virtual classrooms at the appropriate times, track attendance, and check for understanding

- Create lessons plans that are flexible for both face-to-face instruction as well as for online participants

- Attend eLearning and school-based professional development

- Adhere to school site schedule

Parent Requirements

- Post and enforce prescribed schedule provided by the teacher(s). Students are expected to participate during the scheduled subject time.

- Assist your child with accessing online instruction

- Monitor your child to ensure attendance and participation

- Understand that eLearning requires flexibility and times of independent work during the school day

Option 3: Okeechobee Virtual School

Definition

- Full-time online instruction completed at home

- Mr. Bryan VanCamp will serve as Principal of Okeechobee Virtual School

- Tentatively, K-5 online courseware from Edgenuity and 6-12 online courseware from Edmentum

- Okeechobee teachers will use the courseware above to create a curriculum map aligned to that used in face to face instruction

Key Information

- All students, including home education and private school students, are eligible to participate in the school district operated part-time or full-time Kindergarten through grade 12 virtual instruction programs

- Families have the ability to influence their child's schedule, however, students are expected to be working on lessons each school day

- This full-time program must operate on the traditional school calendar and students are required to have all coursework completed on or before the last day of school

Option 3: Okeechobee Virtual School

Key Information

- Okeechobee Virtual School students will be supported by OCSB teachers who are certified and local

- Teachers will maintain office hours which will be posted for each course

- Teachers, guidance, and administration will be monitoring student pace regularly

Key Information

- Elementary students must have a committed adult coach (parent) to work daily with the student

- Students must participate in all required state assessments

- Students may take part in extracurricular clubs and activities

- The window to apply is Wednesday, July 22, 2020

- Not all courses currently offered face-to-face will be available. AP, CTE, Electives, Band, honors, advanced, etc.

Option 3: Okeechobee Virtual School

Key Information

- Families must make a <u>one semester commitment</u> to Okeechobee Virtual school before returning to their school campus

- Families must notify Okeechobee Virtual and their assigned traditional school by December 1, 2020 if they plan to return to their school campus on the first day of the second semester, January 5, 2021

- There will be a two week drop period at the beginning of each semester

Requirements

- Strong in-home internet connection

- Chromebook available to be checked out from district

- Access to printer or scanner

- Earbuds or headphones

- Traditional school supplies

- Separate workspace in the home

Option 3: Okeechobee Virtual School

Teacher Requirements

- Use the assigned courseware to deliver standards-based instruction

- Provide necessary accommodations to special populations

- Monitor completion of lessons, assignments, tests and quizzes consistent with Student Progression

- Serve classes that exceed class size

- Conduct small group instruction based on student data

Parent Requirements

- Students must have a committed adult coach (parent) to work daily with the student

- Assist your child with accessing online instruction

- Monitor your child to ensure attendance and participation

- Understand that eLearning requires flexibility and times of independent work during the school day

COVID-19 Leave

Have you tested positive for COVID-19?

Yes

Are you showing symptoms?

Yes (Symptomatic)

No (Asymptomatic)

Do not report to work. Notify your immediate supervisor, seek testing for COVID-19 with the Okeechobee County Health Department, and take Emergency Paid Sick Leave. **Contact the Human Resources Department for the approriate forms and required documentation.**

Do not report to work. Notify your immediate supervisor, seek testing for COVID-19 with the Okeechobee County Health Department, and take Emergency Paid Sick Leave. **Contact the Human Resources Department for the approriate forms and required documentation.**

May return to work 10 days after the onset of symptoms (including three consecutive days of being symptom-free without the use of medication).

May return to work 10 days after the date of their COVID-19 test.

No

Were you in contact with someone who has tested positive for COVID-19?

Yes

No

Did the individual who tested positive for COVID-19 identify you as being a "Close Contact" to the Okeechobee County Health Department?

Yes

No

Follow the instructions provided by the Okeechobee County Health Department and **contact the Human Resources Department for the appropriate forms and required documentation.**

Report to work as scheduled.

Report to work as scheduled.

Were you in contact with someone who has shown symptoms of COVID-19, but who has not tested positive?

Yes

No

Report to work as scheduled.

Are you 65 years of age or older?

Yes

No

Report to work as scheduled.

Are you caring for someone who is subject to a quarantine or isolation order?

Yes

No

Report to work as scheduled.

You may qualify for expanded Family Medical Leave under the Families First Coronavirus Relief Act (FFCRA). **Contact the Human Resources Department for the approriate forms and required documentation.**

In the event an employee is able to work remotely, he or she does not require Emergency Paid Sick Leave. However, he or she must complete the Remote Work Request form through Human Resources and provide appropriate documentation.

42

2020-2021 Okeechobee County School Board Instructional Calendar

July 2020
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

August 2020
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

September 2020
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

October 2020
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

November 2020
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

December 2020
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

January 2021
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

February 2021
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

March 2021
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

April 2021
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

May 2021
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

June 2021
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

Schedule

Date	Day	Event
July 30	Thu	New Teachers Report
August 3	Mon	Returning Teachers Report
August 6	Thu	Open House
August 10	**Mon**	**Students' First Day**
September 7	Mon	Holiday—Labor Day
September 11	Fri	Early Release Day for Students
September 14	Mon	Teacher Prof. Dev. Day (No Students)
October 15	Thu	End 1st Nine Weeks (**47** Days)
October 16	Fri	Teacher Plan Day (No Students)
November 20	Fri	Early Release Day for Students
November 23	Mon	Fall Break Day (1st Make-up Day)*
November 24	Tues	Fall Break Day (2nd Make-up Day)*
November 25	Wed	Fall Break Day
November 26	Thu	Holiday—Thanksgiving
November 27	Fri	Fall Break Day
December 18	Fri	Early Release Day for Students
December 18	Fri	Last Day of School prior to Holidays
December 18	Fri	End 2nd Nine Weeks (40 Days)
December 18	Fri	End 1st Semester (**87** Days)
December 21-24	Mon-Thu	Winter Break
December 25	Fri	Holiday—Christmas
December 28-31	Mon-Thu	Winter Break
January 1	Fri	Holiday—New Years Day
January 4	Mon	Teacher Plan Day (No Students)
January 5	**Tues**	**Students' First Day Back After Holidays**
January 18	Mon	Holiday—Martin Luther King Day
February 5	Fri	Early Release Day for Students
February 15	Mon	Presidents' Day—No Teachers/No Students
March 12	Fri	End 3rd Nine Weeks (**47** Days)
March 15-19	Mon-Fri	Spring Break—No Teachers/No Students
March 22	Mon	Teacher Plan Day (No Students)
April 2	Fri	Good Friday—No Teachers/No Students
April 5	Mon	Spring Break Day—No Teachers/No Students
April 23	Fri	Early Release Day for Students
May 27	Thu	Early Release Day for Students
May 27	Thu	End 4th Nine Weeks (**46** Days)
May 27	Thu	End 2nd Semester (**93** Days)
May 27	**Thu**	**Students' Last Day (180 Days)**
May 28	Fri	All 196/198 Day Teachers—Last Day
May 31	Mon	Holiday—Memorial Day
June 22	Tues	Report Cards sent home—Elementary
June 25	Fri	Report Cards sent home—Middle/High

*In the event that school is closed due to a hurricane or other emergency, these are the first two days that will be used as "Make-up Days"

Legend
- End 9-Week Period
- No Teachers/No Students
- Holiday
- New Teachers Report
- Student Day
- Teacher Plan Days/No Students
- Early Release Days
- Progress Reports
- Report Cards
- Hurricane Day

43

Instructional Options

Students will automatically be enrolled in Option 1: Traditional Face-to-Face Instruction. Nothing else is required. We will see you August 10th on the first day of school.

The deadline to enroll in Option 2: Okeechobee Synch or Option 3: Okeechobee Virtual is Wednesday, July 22, 2020.

Choose Carefully

Please know that the last 9 weeks of 2019-20 school year was a reaction to a global emergency: 2020-21 synch and virtual learning will look vastly different and have more rigorous requirements.

The minimum score on assignments, freedom to submit assignments whenever you chose and not signing on for days requiring the teacher to track you down will not continue.

Please be sure to discuss all options carefully as a family before making your choice.

Principals' Checklist

Principal Checklist

- Develop a registration process that limits direct contract and the gathering of large groups of people

- Designate an isolation room to support clinic programs in social distancing

- Ensure teachers, staff, and substitutes are trained in procedures and protocols related to COVID-19

- Plan for the replenishment of initial supplies and PPE

- Plan for classroom cleaning protocol when classes rotate students

- Create opportunities for outdoor classrooms if feasible

- Consider alternate placement/location of staff on school site to avoid confined office (conference rooms, empty classrooms, other spaces as appropriate)

Principal Checklist

- Plan for hallway movement patterns that minimize face to face contact

- Ensure that all custodians have completed all necessary training in protocols for infection control measures

- Place posters with COVID-19 educational materials in strategic areas such as front office, restrooms, cafeteria, gyms, and hallways prior to the start of school

- Verify that each classroom is staged with maximum distance between student desks and that rooms are free of clutter or décor' that could harbor virus

- Ensure than any type of absorptive materials are removed from class, i.e. reading bean bags, stuffed animals or puppets, and curtains, etc.

Principal Checklist

- Ensure that a process is in place for all key personnel to have accurate parent contact information

- Review arrival and dismissal procedures for parent line, bus line, contracted personnel, vendors, mail, etc. and adjust as necessary to support social distancing, limiting contact in person and handling materials

- Ensure all cafeteria operations are following expected protocols and communicate with manager on number of lunch periods required to assist in physical separation

- Plan for family engagement through virtual events

- Schedule emergency drills and make sure they are consistent with social distancing

Principal Checklist

- Devise a plan to limit movement on campus if possible

- Develop plan to eliminate student runners or ensure their safety with PPE

- Review all of the health plans and make revisions after consultation with medical personnel if necessary including if a face covering should or should not be worn

- Schedule instructional and non-instructional staff to include designated time to support school building logistics required to maintain health and safety requirements within contract limitations

Principal Checklist

- In order to recognize individuals for safety purposes, revise dress code to prevent hoods, hats, sunglasses while wearing masks unless used outside for protection

- Develop strategies and accommodations list for IEPs and determine how they will be met in all three instructional options

- In cooperation with Resource Specialist, begin holding IEP reviews to make up for those held in abeyance, educate parents on instructional options and have the committee make recommendations

- Develop strategies and accommodations list for ELL students and determine how they will be met in all three instructional options

Principal Checklist

- Provide each classroom/department with entry and exit log sheet to track visitors

- Develop master schedules for Instructional Options, with special attention given to Option 2A and 2B

- Inventory Chromebooks to confirm student access. Virtual students will be issued a computer assuming that previous one had been returned.

- Assist in recruiting home bound teachers

- Create strategies for specific students to make up required assessments for graduation

District's Checklist

District Checklist

- Advertise for virtual teachers, homebound teachers, additional substitutes and temporary custodial positions

- Provide teachers with leave options and accept requests, with appropriate documentation, to work remotely

- Stockpile custodial supplies such as electrostatic foggers, disinfectant, soap, hand sanitizer, masks, gloves and paper towels

- Develop step by step plans for all three Instructional Options and include them in the existing Instructional Continuity Plan

District Checklist

- Establish training plan for:
  - Custodians for routine cleaning, deep cleaning and how to protect themselves and others from COVID and on use of chemicals
  - Teachers and staff on recognizing symptoms of COVID
  - Training for Clinic Aides to assess symptoms and act accordingly after triage
  - Office staff in meeting with the public
  - Teachers and staff on how to conduct emergency drills to maintain social distancing
  - Bus drivers on how to wipe down buses, use PPE and how to handle chemicals
  - Training for teachers and staff on how to effectively deliver instruction for Options 2 & 3
  - All staff on confidentiality, FERPA and HIPPA as it relates to COVID information as well as virtual instruction

District Checklist

- Prepare communication plans and templates to share information with staff, parents, students and the public regarding COVID outbreaks

- Set up documentation to record expenses related to COVID for accounting purposes

- Revise school budgets to accommodate additional expenses related to COVID

- Meet all assurances for each grant

- Impact bargain with Association items related to terms and conditions of employment

District Checklist

- Revise curriculum maps to accommodate for lost learning as evidenced by progress monitoring

- Devise and fund extended learning opportunities to close gaps

- Create strategies for specific students to make up required assessments for graduation

- Create targeted interventions for students identified as needing emotional support or mental health services using a tiered plan

- Determine which of the following to postpone, cancel, hold in-person in a modified manner, or hold virtually: athletics, extra-curricular activities, and social activities

- Determine the extent to which campuses will be available to outside organizations

District Checklist

- Develop online resources/venues for training, instructional meetings, PLCs to avoid groups when possible.

- Develop protocol for meetings when held online

- Develop contingency plans for classroom closure, partial school closure and full closure, i.e. instructional continuity, combining classes, Chromebook distribution, modification of attendance policy for both students and staff, and back-up staffing plans

- Update training for student online use

- Develop protocol of bus embarkation and debarkation to include masks, distancing, hand washing, seating arrangement, signage, driver PPE, collection of video, sanitation practice extent and schedule, student safety at bus stops

District Checklist

- Develop recommendations for schools concerning food and nutrition services to include schedules, social distancing, PPE for staff, protective barriers for employees, method of serving, adjusting menu items, seating arrangement and capacity of cafeteria, cleaning regimens in kitchen, serving areas, and seating areas

- Procure technology such as mics, cameras, and speakers to support Options 2 & 3

- Set expectations and rigor for on-line learning commensurate with face-to-face instruction

- Set expectations for employees working remotely

- Provide training for teachers on best practices to be used during observations for teachers using Options 2 & 3

District Checklist

- Survey existing calendar committee for options to different scenarios to school shut down

- Determine how to serve students that desire Options 2 or 3 yet do not have internet access

- Develop plans and protocol to offer after-school daycare

- Develop registration plan for parents to select instructional options

- Negotiate contracts with vendors for Option 3

- Set up 7006 Center for Full Time Virtual

- Designate identifier for Option 2 on student profile and Teacher gradebook Dark Blue box with 2 in it

District Checklist

- Set up Google Meet Platform

Crisis Response Team

In-Person Participants

- Ana Rhoden - Parent Leader
- Ty Smith- Athletics Leader, Teacher
- Taylor Nielson- Teacher Leader
- Kenny Buckner- Athletics Leader
- Lauren Myers- Athletics Leader, Principal
- Lisa Bell- Supervisor of Food Service
- Lt Mark Roberts- Law Enforcement Liaison
- Brian Barrett- Director of Operations
- Rashan Jones- Coordinator of Network Systems, IT Leader
- Adam Cohen- Parent Leader
- Patience Washington - Teacher and Community Leader
- Nicole Havee- Supervisor of Transportation
- Briceida Perez- Early Learning Coalition
- Jillian Johnston- Student Leader
- Lonnie Steiert- Director of Student Services / CTE
- Tiffany Collins- Department of Health Administrator

Zoom Participants

- Mitch Smeykal - County Emergency Liaison
- Jeri Raulerson- Teacher Leader, Association Representative
- Katharine Williams - Director of Mental Health and Behavioral Supports
- Ken Kenworthy – Superintendent
- Pat McCoy- Asst. Superintendent for Instructional Services
- Amy Howard - County Emergency Liaison
- Amanda Riedel - Counselor/Mental Health Professional, School Board Chair